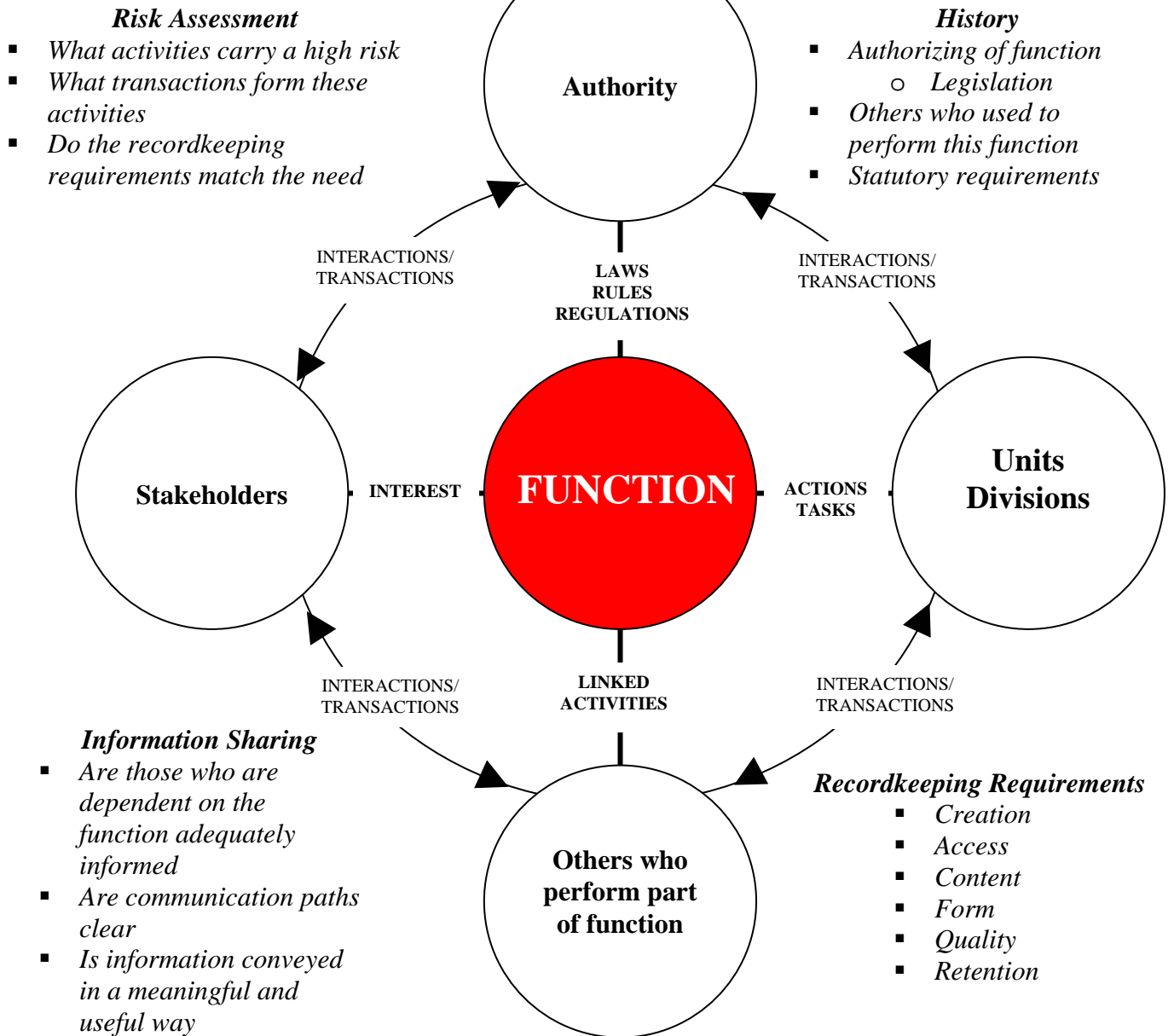


# VERMONT STATE ARCHIVES



\*\* UNITS/DIVISIONS: IDENTIFY THE UNITS AND DIVISIONS THAT CARRY OUT THE FUNCTION AND SPECIFIC ACTIONS (or ACTIVITIES) AND TASKS THAT ARE PERFORMED

\*\* INTERACTIONS/TRANSACTIONS: IDENTIFY THE INTERACTIONS AND TRANSACTIONS THAT GENERATE RECORDS

\*\* STAKEHOLDERS: IDENTIFY INTERNAL AND EXTERNAL STAKEHOLDERS WHO HAVE AN INTEREST IN THE FUNCTION OR A SPECIFIC ACTIVITY OR TASK UNDER THE FUNCTION AND THE NATURE OF THE INTEREST